

# NORTHDALÉ CIVIC ASSOCIATION

## MINUTES

**November 20, 2018**

The meeting was called to order by President Ann Frisbie at 7:00 PM. Directors attending were Bill Castens, Robert DeMeo, Ann Frisbie, Robert Mantler, Tom Murray, Bruce Poli, Raymond Powell, Nancy Stearns, and Chelsea Walkenhorst. Absent were Martha Hughes, Jessica Watterson, Claude Siler-Nixon, . Guests attending were Wayne Hay.

After the pledge to the flag, the minutes of the October 2018 meeting were read. Sentences 5 & 6 regarding Membership income and membership expenses under the Financial section were removed. The minutes were then approved on a motion by Nancy Stearns and a 2<sup>nd</sup> by Bruce Poli.

### Deed Restrictions- Ann Frisbie

- Tom updated the board on Merit taking over the management of deed restrictions in Northdale. He talked about what the letter will look like that Merit will send out to residents who have a deed restriction violation. These changes will become effective in January 2019.

### Financial Report-Bill Castens

NCA continues to operate better than budget.

People are starting to pay 50.00 membership fee. Income stream is on par with budget.

By laws updated to reflect January to December Fiscal year.

A motion was made by Bill Castens to accept the Financial Report and a 2<sup>nd</sup> was made Tom Murray.

### Membership

Membership Drive-Robert Mantler

- New annual membership letters are made and will be printed and mailed out with a copy of all deed restrictions to everyone in Northdale. Should take 5-7 business days. Estimated cost is \$2,642.

New Resident Welcome Packets-Robert DeMeo

- Letters were mailed. (October Home Sales=12, September=15) 13 welcome packets were sent out.

### Communications

Newsletter-Nancy Stearns

- Cutoff date to submit articles for the January-February newsletter is December 8.

Facebook, Neighbors of Northdale and Nextdoor Northdale-Bruce Poli

- There are now 511 followers on the NCA Facebook page.
- The admin for the Facebook page will change from Frank Giordano to Bruce Poli.

### Community Relations

Citizen's Patrol-Bill Castens

Community Events.

- Tree Lighting-The date is Sat., Dec. 8, 2018. It also involves CABA. A short concert by the Claywell Elementary Grade 3 Choir will be featured. A movie after the tree lighting is included.
- Holiday Lighting Contest- December 15-December 20th. Hayride and Judging is December 22nd.
- Family Fun Festival & Parade-The FFF is scheduled for Sat. April 13. Marketing coordinator for table sponsorships And restaurants in Patty Keane, who is the OWLS marketing representative. Parade coordination will be handled by Tom Murray. More Committee members are needed for various assignments.
- Easter Egg Hunt-This is scheduled for Sat., April 20, 2018.

#### Old Business

- 5K Pumpkin Run was a huge success and we saw an increase in sponsorship funds.

#### New Business

- Need to fill open director position on NCA Board.
- The Executive Committee that meets prior to this meeting will start keeping Meeting Minutes.

#### Public Comment

- Wayne Hay, longtime resident of Northdale was interested in the status of a complaint that was previously filed concerning his neighbor. Issues included parking in yard, sidewalk in disrepair, hole in siding of house and neglected pool. He mentioned that an inspector has been out to survey the property but that he has not seen much more progress than that. The NCA board said that the board member who usually handled these complaints had recently resigned and that they are in the process of switching to working with a 3rd party on these issues.

The motion to adjourn was made by Tom Murray and 2<sup>nd</sup> by Bruce Poli.

Submitted by: Chelsea Walkenhorst, NCA Secretary